

**CITY OF BROOKSVILLE  
ADDRESSING ORDINANCE**

**ARTICLE III. QUADRANT ADDRESS SYSTEM**

**Sec. 74-91 to Sec. 74-96**

**ARTICLE III. QUADRANT ADDRESS SYSTEM****Sec. 74-91. Adopted.**

There is adopted a quadrant address system whereby the city address number district is divided into four sections designated as north, south, east and west, for the numbering, naming and designation of existing and platted streets, alleys and public ways within the district. Names of public or private streets shall not duplicate existing or platted street names within the city or the county unless a street is a continuation of or in alignment with an existing or platted street.

(Code 1988, § 13-111)

**Sec. 74-92. Address numbering district established.**

(a) For the purpose of assigning numbers to locations, the following address numbering district has been established as described:

Start at the intersection of U.S. 98 and Yontz Road for the point of beginning, thence follow U.S. 98 south to Manecke Road; thence go west on Manecke Road to East Avenue; thence go south on East Avenue to Fort Dade Avenue; thence go west on Fort Dade Avenue to Cobb Road; thence go south on Cobb Road to S.R. 50 (Truck Route) thence continue south and easterly on S.R. 50 to Jasmine Drive; thence go north on Jasmine Drive to Mondon Hill Road; thence go east on Mondon Hill Road to McIntyre Road; thence go north on McIntyre Road to Croom Road; thence go west on Croom Road to U.S. 41; thence go north on U.S. 41 to Howell Avenue; thence go south on Howell Avenue to Yontz Road; thence go west on Yontz Road to the point of beginning.

(b) Parcels that front on either side of the boundaries located on U.S. 98 North and on East Avenue shall utilize the numbering of the city address system as outlined in section 74-91. Parcels that front on the other described boundaries in addition to parcels outside the district will be assigned numbers based on the county's grid address numbering system. The county grid address numbering system is adopted by reference for utilization in the assignment of numbers within the city's jurisdiction as described in this section. All other parcels within the district's boundaries shall be assigned numbers utilizing the city quadrant address numbering system.

(Code 1988, § 13-112)

**Sec. 74-93. Effectuating system; rules and regulations.**

The city council or duly appointed designees are authorized to put the street numbering and designation system into effect in such stages as may be feasible and practicable and shall require any new subdivision or new streets hereafter laid out in the city's jurisdiction to bear a designation in accordance with the addressing system established hereby. The city council or other duly appointed designees are further authorized to establish and promulgate reasonable rules and regulations regarding the system hereby adopted and the means and manner of accomplishing the same. Name changes for existing streets or public ways within the city's jurisdiction shall be accomplished by resolution. An official map of the city showing the new designations shall be prepared and maintained at the city hall and copies shall be furnished to the post office and to the clerk of the circuit court.

(Code 1988, § 13-113)

**Sec. 74-94. Numbers to be displayed.**

(a) *Numbers assigned; type; size; placement.* The owner or occupant of any building or structure, residential or commercial, shall be assigned a number under the appropriate numbering system by the building official or his designee. Only Arabic block-type numbers shall be permitted after this article is enacted with the exception of commercial structures with correct, existing numbers posted. Such numbers shall be of a minimum of three inches in height for residential and a minimum of six inches in height for commercial properties, and displayed in a conspicuous place above, on, or at the side of the building or structure, or to a permanent fixture located in the front yard of the property on which the building or structure is located. Whenever any building or structure is situated more than 25 feet from the street line, the number shall be affixed to a permanent fixture located near the front walk, driveway or common entrance to such building or structure.

(b) *Owner to procure correct number.* Whenever any building or structure shall be erected or located in the city, it shall be the duty of the owner, or the contractor on behalf of the owner, to procure the correct number designated and assigned to the building or structure and to affix the number in the manner provided in subsection (a) of this section. A certificate of occupancy shall not be issued by the city building official until the number is affixed as provided by this section.

(c) *Number color; replacement of missing numbers.* The number required to be affixed as provided in subsections (a) and (b) of this section shall be of a color that contrasts with the color of the part of the building or structure or other fixture to which the number is affixed, and shall be located in a position to be easily discernible from the street fronting the building or structure. Once the number is affixed as provided in this section, it shall be the duty of the owner or occupant of any building or structure to replace the number if the same is removed for any reason.

(d) *Compliance.* Proper compliance with any provision of this section will be determined by the building official or his designee.

(Code 1988, § 13-114)

**Sec. 74-95. Enforcement.**

Whenever an official from the fire department, police department or department of development finds an address not posted according to this article, a certified letter from the city manager or his designee bearing the following information will be sent to the property owner:

- (1) Date violation noted;
- (2) Type of violation noted and referencing specific section of Code;
- (3) Requirement that compliance be made within ten days from receipt of the notice;  
and
- (4) Notification that penalties of \$50.00 for each day the violation continued could be incurred for failure to comply by the end of the ten-day period listed in subsection (3) of this section.

(Code 1988, § 13-115)

**Sec. 74-96. Penalty.**

Those found violating any portion of this article shall be guilty of a civil infraction and shall be

punished by a fine not to exceed \$50.00. Each day any violation of any provision of this article shall continue shall constitute a separate offense.

(Code 1988, § 13-116)

Secs. 74-97--74-130. Reserved.